

Proposal Template

for the Establishment of a Collaborative Research Centre



Preliminary Note

This template offers guidance in preparing a proposal for a Collaborative Research Centre.

Please refer to the annotated German version for detailed information on all chapters!

Text printed in grey is to be replaced by applicants, while text printed in black should also appear in the final version. Passages that apply only to Transregional Collaborative Research Centres (CRC/Transregio), but not to local Collaborative Research Centres are shaded in blue.

Proposals are to be submitted in DIN A4 format and may not exceed 400 pages.

Proposed Collaborative Research Centre <number>

<title>

<coordinating university>

< for CRC/Transregio: other applicant university(-ies) >

Funding Proposal

<period>

**Proposal for the Establishment and Funding of
Collaborative Research Centre <number>**

for <title>
<year/2 – year – year – year – year/1
or
year – year – year – year >

Coordinating university: <name>

Other applicant university(-ies) : <name/s>

Spokesperson of the Collaborative Research Centre:

<academic degree, first name, surname>
<work address>
<phone number>
<e-mail address>

Management or office of the Collaborative Research Centre:

<academic degree, first name, surname>
<work address>
<phone number>
<e-mail address>

<place and date> <signature>

<name> (Spokesperson of Collaborative Research Centre)

<place and date> <signature>

<name> (Rector, chancellor or president of applicant university)

<place and date> <signature>

<name> (Rector, chancellor or president of co-applicant university)

Table of Contents

Preliminary Note	1
Table of Contents	4
1 General information	8
1.1 Key data	8
1.1.1 Statutory bodies of the Collaborative Research Centre	8
1.1.2 Principal investigators.....	8
1.1.3 Participating institutions	8
1.1.4 Project groups and projects.....	8
1.2 Research profile of the Collaborative Research Centre	8
1.2.1 Summary of the research programme.....	8
1.2.2 Detailed presentation of the research programme	8
1.2.3 Positioning of the Collaborative Research Centre within its general research area	8
1.2.4 National and international cooperation and networking	8
1.3 Research profile of the applicant university(-ies)	8
1.3.1 Strategy and planning.....	8
1.3.2 Staff situation	8
1.3.3 Research infrastructure	8
1.4 Support structures	8
1.4.1 Early career support	8
1.4.2 Gender equality and family-friendly policies.....	9
1.4.3 Management of research data and knowledge	9
1.4.4 Knowledge transfer and public outreach	9
1.5 Other sources of third-party funding for principal investigators	9
2 Existing funds and requested funds	10
2.1 Existing funds	10
2.1.1 Overview of direct costs available	10
2.1.2 Overview of existing staff.....	10
2.1.3 List of existing instrumentation	10
2.2 Requested funds	10
2.2.1 Overview.....	10
2.2.2 Overview of funds requested for staff.....	11
2.2.3 Overview of funds requested for major research instrumentation.....	11
2.3 Upkeep of laboratory animals	11
3 Project details	12
A Template for a research or service project	13
3.1 General information about Project <code>	13
3.1.1 Project Title: <text>.....	13
3.1.2 Research area(s): <text>.....	13
3.1.3 Principal investigator(s)	13
3.1.4 Legal issues.....	13

3.2	Summary	13
3.3	Research rationale	13
3.3.1	Current state of understanding and preliminary work.....	13
3.3.2	Project-related publications by participating researchers.....	13
3.4	Project plan	13
3.5	Role within the Collaborative Research Centre	13
3.6	Differentiation from other funded projects	14
3.7	Project funding	14
3.7.1	Previous funding	14
3.7.2	Requested funding	14
3.7.3	Requested funding for staff	14
3.7.4	Requested funding of direct costs	15
3.7.5	Requested funding for major research instrumentation	15
B	Template for an Integrated Research Training Group	16
3.1	General information about Project MGK	16
3.1.1	Title: Integrated Research Training Group	16
3.1.2	Project leader(s)	16
3.2	Summary	16
3.3	Training plan	16
3.4	Management and supervision	16
3.5	Environment of the Integrated Research Training Group	16
3.6	Project funding	16
3.6.1	Previous funding	16
3.6.2	Existing funds	16
3.6.3	Requested funding	17
3.6.4	Requested funding for staff	17
3.6.5	Requested funding for direct costs	17
3.6.6	Requested funding for fellowships.....	17
3.6.7	Requested global funds	18
C	Template for an information infrastructure project	19
3.1	General information about Project INF	19
3.1.1	Title: <text>	19
3.1.2	Principal investigator(s)	19
3.1.3	Legal issues.....	19
3.2	Summary	19
3.3	Research rationale	19
3.3.1	Current state of understanding and preliminary work.....	19
3.3.2	Project-related publications by participating researchers.....	19
3.4	Project plan	19
3.5	Role within the Collaborative Research Centre	19
3.6	Delineation from other funded projects	19
3.7	Project funding	19
3.7.1	Previous funding	20

3.7.2	Requested funding	20
3.7.3	Requested funding for staff	20
3.7.4	Requested funding of direct costs	21
3.7.5	Requested funding for major research instrumentation	21
D	Template for a public relations project.....	22
3.1	General information about Project Ö	22
3.1.1	Title: <text>	22
3.1.2	Principal investigator(s)	22
3.1.3	Legal issues.....	22
3.2	Summary	22
3.3	Project plan	22
3.4	Preliminary work.....	22
3.5	Project funding	22
3.5.1	Previous funding	23
3.5.2	Existing funds	23
3.5.3	Requested funding	23
3.5.4	Requested funding for staff	23
3.5.5	Global funds.....	24
E	Template for a transfer project.....	25
3.1	General information about Transfer Project T<number>	25
3.1.1	Title: <text>	25
3.1.2	Research area(s): <text>.....	25
3.1.3	Principal investigator(s)	25
3.1.4	Application partner.....	25
3.1.5	Legal issues.....	25
3.2	Summary	25
3.3	Research rationale	25
3.3.1	Current state of understanding and preliminary work by participating researchers	25
3.3.2	Current state of understanding and challenges in application	25
3.3.3	Project-related publications by participating researchers.....	25
3.4	Project plan	26
3.5	Role within the Collaborative Research Centre	26
3.6	Differentiation from other funded projects	26
3.7	Project funds.....	26
3.7.1	Previous funding	26
3.7.2	Contributions of the application partner.....	26
3.7.3	Requested funding	26
3.7.4	Requested funding for staff	27
3.7.5	Requested funding of direct costs	27
3.7.6	Requested funding for major research instrumentation	28
H	Template for the central administrative project.....	29
3.1	General information about Project Z	29
3.1.1	Title: Central Tasks of the Collaborative Research Centre	29

- 3.1.2 Project leader..... 29
- 3.2 Project funding 29**
- 3.2.1 Existing funds 29
- 3.2.2 Requested funding 29
- 3.2.3 Requested funding for staff 30
- 3.2.4 Requested funding for direct costs 30
- 3.2.5 Requested global funds 30
- 4 Bylaws of the Collaborative Research Centre 31**
- 5 Declaration on working space for the Collaborative Research Centre..... 32**
- 6 Declaration on lists of publications 33**

1 General information

1.1 Key data

1.1.1 Statutory bodies of the Collaborative Research Centre

1.1.2 Principal investigators

Principal investigators	Year of birth	Doctorate obtained in	Home institution, location	Project
<in alphabetical order>		<year>		<index number>

1.1.3 Participating institutions

1.1.4 Project groups and projects

Project	Title	Research area	Principal investigator(s), institute(s), location(s)
<index number>			

1.2 Research profile of the Collaborative Research Centre

1.2.1 Summary of the research programme

1.2.2 Detailed presentation of the research programme

1.2.3 Positioning of the Collaborative Research Centre within its general research area

1.2.4 National and international cooperation and networking

1.3 Research profile of the applicant university(-ies)

1.3.1 Strategy and planning

1.3.2 Staff situation

1.3.3 Research infrastructure

1.4 Support structures

1.4.1 Early career support

1.4.2 Gender equality and family-friendly policies

A. Research Staff

	First Funding Period
	intended female share [%]
Doctoral researchers	
Postdoctoral researchers	

B. Principal Investigators

Position	First Funding Period		
	Number of men/women		Proportion of women [%]
	m	w	
Postdoctoral researchers			
Group leaders, junior group leaders, junior professors			
Professors C3/W2			
Professors C4/W3			
Total			

1.4.3 Management of research data and knowledge

1.4.4 Knowledge transfer and public outreach

1.5 Other sources of third-party funding for principal investigators

Principal investigator	Project	Project title	Funding period	Funding agency
	<index number>			

2 Existing funds and requested funds

2.1 Existing funds

2.1.1 Overview of direct costs available

Financial year	Core support provided by applicant university(-ies)	Core support provided by other participating institutions	Other funds	Total
<year/2>				
<year>				
<year>				
<year>				
<year/1>				
Total				

(All figures in thousands of euros)

2.1.2 Overview of existing staff

Category	Number of persons	
	at the applicant university(-ies)	at other participating institutions
Professors		
Junior research group leaders		
Postdoctoral researchers		
Doctoral researchers		
Other research staff		
Non-research staff		
Student and graduate assistants		

2.1.3 List of existing instrumentation

Project	Description of instrumentation	Year of purchase	Cost of purchase	Source of funding
<index number>				

(All figures in thousands of euros)

<Single items of equipment costing more than € 10,000 are considered major research instrumentation.>

2.2 Requested funds

2.2.1 Overview

Financial year	Funding for					Total
	Staff	Direct costs	Major research instrumentation	Fellowships	Global funds	
<year/2>						
<year>						
<year>						
<year>						
<year/1>						

Total						
-------	--	--	--	--	--	--

(All figures in thousands of euros)

2.2.2 Overview of funds requested for staff

Project	<year/2>					<year>				<year>				<year>				<year/1>							
	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Non-research staff	Student assistants	Postdocs	Doctoral researchers	Other research staff	Non-research staff	Student assistants	
<index number>																									
<index number>																									
<index number>																									
Z																									
Total																									

In the individual projects, funding for doctoral researchers is requested for <x>% positions.

2.2.3 Overview of funds requested for major research instrumentation

Project	Description of instrumentation	Funds requested for				
		<year/2>	<year>	<year>	<year>	<year/1>
<index number>		<price per item>				
Total						

(All figures in thousands of euros, including VAT, transportation, etc.)

<Single items of equipment costing more than € 10,000 (gross) are considered major research instrumentation.>

2.3 Upkeep of laboratory animals

Project	Species	Quantity	Average number of weeks kept	Housing costs per animal per week	Purchasing costs per animal	Requested funds	Existing funds
<index number>							
Total							

(All figures in euros)

3 Project details

<The following templates are provided:

- Research or service project (page [13](#))
- Integrated Research Training Group (page [16](#))
- Service project for information infrastructure (page [17](#))
- Project for public relations (page [22](#))
- Transfer project (page [25](#))
- Central Administrative project (page [29](#))>

A Template for a research or service project

<This template is to be used for both research and service projects. Service projects should be filed under chapter G (cf. German template).>

3.1 General information about Project <code>

3.1.1 Project Title: <text>

3.1.2 Research area(s): <text>

3.1.3 Principal investigator(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address; for institutions in Germany, please use German name>
 <phone number>
 <e-mail address>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:>

<name of the person holding a fixed-term position>:

End date: <date>

Further employment is planned until <date>.

3.1.4 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no>
2.	clinical trials <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorisation has been obtained.	<yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>

3.2 Summary

3.3 Research rationale

3.3.1 Current state of understanding and preliminary work

3.3.2 Project-related publications by participating researchers

3.4 Project plan

3.5 Role within the Collaborative Research Centre

3.6 Differentiation from other funded projects

3.7 Project funding

3.7.1 Previous funding

<Please provide the relevant information:> This project has been funded since <month and year> under another DFG programme (reference number <x>) and shall be integrated into the Collaborative Research Centre. <Or:> A funding proposal for the project has been submitted under another DFG programme (reference number <x>). <Or:> This project is currently not funded and no funding proposal has been submitted.

3.7.2 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum								
<category, percentage>										
<category, percentage>										
Total										
Direct costs	Sum									
<category>										
<category>										
Total										
Major research instrumentation	Sum									
<category>										
<category>										
Total										
Grand total										

(All figures in euros)

3.7.3 Requested funding for staff

	Se-quential no.	Name, academic degree, position	Field of re-search	Department of university or non-university institution	Project commit-ment in hours per week	Category	Funding source
Existing staff							
Research staff							<e.g. uni-versity, MPI, grant, fellow-ship...>
Non-research staff							
Requested staff							
Research staff							

Non-research staff						

Job description of staff (supported through existing funds):
 <sequential number according to table above> <name>
 <job description>

Job description of staff (requested funds):
 <sequential number according to table above> <name>
 <job description>

3.7.4 Requested funding of direct costs

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds from <funding source>					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

<category> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.7.5 Requested funding for major research instrumentation

<category> for financial year <year/2>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<etc.>

B Template for an Integrated Research Training Group

3.1 General information about Project MGK

3.1.1 Title: Integrated Research Training Group

3.1.2 Project leader(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address; for institutions in Germany, please use German name>
 <phone number>
 <e-mail address>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:>

<name of the person holding a fixed-term position>:

End date <date>

Further employment is planned until <date>.

3.2 Summary

3.3 Training plan

3.4 Management and supervision

3.5 Environment of the Integrated Research Training Group

3.6 Project funding

3.6.1 Previous funding

3.6.2 Existing funds

Existing staff	Se-quential no.	Name, aca-demic degree, position	Field of research	Department of universi-ty or non-university institution	Project commit-ment in hours per week	Funding source
Research staff						<e.g. universi-ty, MPI, grant, fellow-ship...>
Non-research staff						

Job descriptions of staff for the proposed funding period (existing staff):

<sequential number according to table above> <name>
<job description>

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds for direct costs from <funding source>					
Sum of existing funds for direct costs					
Sum of requested funds for direct costs					

(All figures in euros)

3.6.3 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quan- tity	Sum								
<category, per- centage>										
Direct costs	Sum									
<category>										
<category>										
Total										
Fellowships										
Global funds	Sum									
<category>										
Grand total										

(All figures in euros)

3.6.4 Requested funding for staff

Coordination for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

Coordination for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

3.6.5 Requested funding for direct costs

<category> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

3.6.6 Requested funding for fellowships

Short-term fellowships for financial year <year/2>

<Type of fellowship, average number of fellows, average duration (month/person), average monthly allowance (in euros / person), justification>	EUR	<sum>
<Type of fellowship, average number of fellows, average duration (month/person), average monthly allowance (in euros / person), justification>	EUR	<sum>

Short-term fellowships for financial year <year>

<Type of fellowship, average number of fellows, average duration (month/person), average monthly allowance (in euros / person), justification>	EUR	<sum>
<Type of fellowship, average number of fellows, average duration (month/person), average monthly allowance (in euros / person), justification>	EUR	<sum>

3.6.7 Requested global funds

<category> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

C Template for an information infrastructure project

3.1 General information about Project INF

3.1.1 Title: <text>

3.1.2 Principal investigator(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address; for institutions in Germany, please use German name>
 <phone number>
 <e-mail address>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:>

<name of the person not holding a permanent position>:

End date <date>

Further employment is planned until <date>.

3.1.3 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no>
2.	clinical trials <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorisation has been obtained.	<yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>

3.2 Summary

3.3 Research rationale

3.3.1 Current state of understanding and preliminary work

3.3.2 Project-related publications by participating researchers

3.4 Project plan

3.5 Role within the Collaborative Research Centre

3.6 Delineation from other funded projects

3.7 Project funding

3.7.1 Previous funding

<Please provide the relevant information:> This project has been funded since <month and year> under another DFG programme (reference number <x>) and shall be integrated into the Collaborative Research Centre. <Or:> A funding proposal for the project has been submitted under another DFG programme (reference number <x>). <Or:> This project is currently not funded and no funding proposal has been submitted.

3.7.2 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum								
<category, percentage>										
<category, percentage>										
Total										
Direct costs	Sum									
<category>										
<category>										
Total										
Major research instrumentation	Sum									
<category>										
<category>										
Total										
Grand total										

(All figures in euros)

3.7.3 Requested funding for staff

	Se- quen- tial no.	Name, academ- ic degree, posi- tion	Field of re- search	Department of university or non- university institu- tion	Project commit- ment in hours per week	Category	Funding sourced
Existing staff							
Research staff							<e.g. univer- sity, MPI, grant, fellow- ship...>
Non-research staff							
Requested staff							
Research staff							
Non-research staff							

Job descriptions of staff (supported through existing funds):

<sequential number according to table above> <name>

<job description>

Job descriptions of staff (requested funds):

<sequential number according to table above> <name>

<job description>

3.7.4 Requested funding of direct costs

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds from <funding source>					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

<category> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.7.5 Requested funding for major research instrumentation

<category> for financial year <year/2>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<etc.>

D Template for a public relations project

3.1 General information about Project Ö

3.1.1 Title: <text>

3.1.2 Principal investigator(s)

<surname, full first name, academic degree, date of birth, nationality>
<complete work address; for institutions in Germany, please use German name>
<phone number>
<e-mail address>

Do any of the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:>

<name of the person holding a fixed-term position>:

End date <date>

Further employment is planned until <date>.

3.1.3 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no>
2.	clinical trials <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorisation has been obtained.	<yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>

3.2 Summary

3.3 Project plan

3.4 Preliminary work

3.5 Project funding

3.5.1 Previous funding

3.5.2 Existing funds

Existing staff	Se-quential no.	Name, aca-demic de-gree, posi-tion	Field of research	Department of universi-ty or non-university institution	Project commitment in hours per week	Funding source
Research staff						<e.g. uni-versity, MPI, grant, fellow-ship...>
Non-research staff						

Job descriptions of staff for the proposed funding period (existing staff):

<sequential number according to table above> <name>

<job description>

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> ex-isting funds from <funding source>					
Sum of existing funds for direct costs					
Sum of requested funds for direct costs					

(All figures in euros)

3.5.3 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quan-tity	Sum								
<category, percent-age>										
Global funds	Sum									
Public relations										
Grand total										

(All figures in euros)

3.5.4 Requested funding for staff

Coordination for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

Coordination for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

3.5.5 Global funds

Public relations in financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

Public relations in financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

E Template for a transfer project

3.1 General information about Transfer Project T<number>

3.1.1 Title: <text>

3.1.2 Research area(s): <text>

3.1.3 Principal investigator(s)

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address; for institutions in Germany, please use German name>
 <phone number>
 <e-mail address>

Do the above mentioned persons hold fixed-term positions? <yes/no>

<If yes:>

<name of the person not holding a permanent position>:

End date <date>

Further employment is planned until <date>.

3.1.4 Application partner

<Full name of company or institution>
 <Contact: surname, full first name, academic degree, position, address>
 <phone number>
 <e-mail address>

3.1.5 Legal issues

This project includes

1.	research on human subjects or human material. <If applicable:> A copy of the required approval of the responsible ethics committee is included with the proposal.	<yes/no>
2.	clinical trials <If applicable:> A copy of the studies' registration is included with the proposal.	<yes/no>
3.	experiments involving vertebrates.	<yes/no>
4.	experiments involving recombinant DNA.	<yes/no>
5.	research involving human embryonic stem cells. <If applicable:> Legal authorisation has been obtained.	<yes/no>
6.	research concerning the Convention on Biological Diversity.	<yes/no>

3.2 Summary

3.3 Research rationale

3.3.1 Current state of understanding and preliminary work by participating researchers

3.3.2 Current state of understanding and challenges in application

3.3.3 Project-related publications by participating researchers

3.4 Project plan

3.5 Role within the Collaborative Research Centre

3.6 Differentiation from other funded projects

3.7 Project funds

3.7.1 Previous funding

<Please provide the following information:> The project has been funded by DFG since <month and year> (DFG reference number <x>) and is to be integrated into the Collaborative Research Centre. <Or:> A funding proposal for the project has been submitted to DFG (DFG reference number <x>). <Ors:> The project is currently not funded and no funding proposal has been submitted.

3.7.2 Contributions of the application partner

	<year/2>	<year>	<year>	<year>	<year/1>
Staff (in hours per week)					
Funding for direct costs					
Major research instrumentation					

(Figures on direct costs and instrumentation in euros)

3.7.3 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum								
<category, percentage>										
<category, percentage>										
Total										
Direct costs	Sum									
<category>										
<category>										
Total										
Major research instrumentation	Sum									
<category>										
<category>										
Total										
Grand total										

(All figures in euros)

3.7.4 Requested funding for staff

	Se- quen- tial no.	Name, aca- demic degree, position	Field of re- search	Department of uni- versity or non- university institu- tion, application partner	Project com- mit- ment in hours per week	Category	Funding source
Existing staff							
Research staff							<e.g. uni- versity, MPI, grant, fellow- ship...>
Non-research staff							
Application partner staff							
Research staff							
Non-research staff							
Requested staff							
Research staff							
Non-research staff							

Job descriptions of staff for the proposed funding period (supported through existing funds):

<sequential number according to the table above> <name>
<job description>

Job descriptions of staff for the proposed funding period (supported by application partner):

<sequential number according to the table above> <name>
<job description>

Job descriptions of staff for the proposed funding period (requested funding):

<sequential number according to the table above> <name>
<job description>

3.7.5 Requested funding of direct costs

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> ex- isting funds from <funding source>					
Existing funds from application partner					
Sum of existing funds					
Sum of requested funds					

(All figures in euros)

Project T<number>

<category> for <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<category> for <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.7.6 Requested funding for major research instrumentation

<category> for financial year <year/2>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<category> for financial year <year>

<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>
<Description (with type designation and performance class if applicable) and justification of item>	EUR	<sum>

<etc.>

H Template for the central administrative project

3.1 General information about Project Z

3.1.1 Title: Central Tasks of the Collaborative Research Centre

3.1.2 Project leader

<surname, full first name, academic degree, date of birth, nationality>
 <complete work address; for institutions in Germany, please use German name>
 <phone number>
 <e-mail address>

3.2 Project funding

3.2.1 Existing funds

Existing Staff	Se-quential no.	Name, academic degree, position	Field of research	Department of university or non-university institution	Project commitment in hours per week	Funding source
Research staff						<e.g. university, MPI, grant, fellowship ...>
Non-research staff						

Job descriptions of staff for the proposed funding period (existing funds):

<sequential number according to table above> <name>
 <job description>

	<year/2>	<year>	<year>	<year>	<year/1>
<institution, if applicable:> existing funds from <funding source>					
Sum of existing funds for direct costs					
Sum of requested funds for direct costs					

(All figures in euros)

3.2.2 Requested funding

Funding for	<year/2>		<year>		<year>		<year>		<year/1>	
Staff	Quantity	Sum								
<category, percentage>										
<category>										
Total										
Direct costs	Sum	Sum								

<category>					
<category>					
Total					
Global funds	Sum	Sum	Sum	Sum	Sum
<category>					
<category>					
Total					
Grand total					

(All figures in euros)

3.2.3 Requested funding for staff

<category> for financial year <year/2>

<Job description and justification>	EUR	<sum>
<Job description and justification>	EUR	<sum>

<category> for financial year <year>

<Job description and justification>	EUR	<sum>
<Job description and justification>	EUR	<sum>

<etc.>

3.2.4 Requested funding for direct costs

<Type of funds> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<Type of funds> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

3.2.5 Requested global funds

<Type of funds> for financial year <year/2>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<Type of funds> for financial year <year>

<Description and justification of item>	EUR	<sum>
<Description and justification of item>	EUR	<sum>

<etc.>

4 Bylaws of the Collaborative Research Centre

6 Declaration on lists of publications

We hereby declare that the lists of publications included in this proposal and in the attached research profiles of the principal investigators were compiled in accordance with DFG rules on publication lists.

<place and date>

<signature>

<name> (Spokesperson of Collaborative Research Centre)

<place and date>

<signature>

<name> (Rector or president of applicant university)

<place and date>

<signature>

<name> (Rector or president of co-applicant university)