
Example: Contract of Employment

CONTRACT OF EMPLOYMENT

between

Corporate entity:

Employer

and

First and last name:

Postal address:

Date-of-birth: Civil status:

Social Security ('AHV') No.:

Employee

1. Position

The Employee is hereby employed as on the following terms and conditions.

2. Commencement of the Employment

The employment commences on

3. Probationary Time Period

The probationary time period is [at least 1 month, maximum 3 months], during which the contractual employment can be terminated by either party under observance of a time period of notice of 7 days.

4. Working Hours

The normal weekly working hours are hours. Extra hours expressly required by the Employer are to be compensated by free time of the same duration.

5. Place of Work

The Employee is to work mainly at the main premises of the Employer.

6. Duties of Due Care and Fidelity

The Employee is to carry out the work assigned to him or her with all due care and to treat the materials and/or working tools respectively entrusted to him or her with all due care. During the duration of the

contract of employment, the Employee may not carry out work for third parties against remuneration in so far as the Employee infringes his or her duty of loyalty and in particular is in competition with the Employer.

7. Remuneration

The Employee is to receive gross monthly remuneration of CHF

The statutory contributions required to the state 'AHV', 'EO' and 'ALV Schemes (Pension Schemes, Remuneration Compensation and Unemployment Insurance) are payable as to half each by the Employee and the Employer. The premium contribution to the corporate pension scheme of the Employer is to conform to the requirements of the Swiss Occupational Pensions Legislation ('BVG – Berufsvorsorgegesetz').

8. Paid Vacation

The Employee is entitled to paid vacation of [minimum 4 weeks per annum from the 20th year of age]. During an incomplete year of employment, paid vacation entitlement is to be pro rata temporis.

9. Termination of the Contractual Employment

Notice of three months to terminate the contract of employment can be given by either party to take effect as of the end of a calendar month.

10. Alterations to this Contract of Employment

All alterations to this contract of employment are to require the written agreement of both the parties.

11. Applicable Law

All disputes under this contract of employment are solely to be settled by the application of the Swiss Law. The Place of Jurisdiction is

12. Special Agreements

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Place and date:

The Employer:

The Employee:

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